

## ACT-007 Importer Web Portal

Category	Field	Definition	Corresponding Field on Requirement Template
External	Date <b>05/12/02</b>		
	Number <b>ACT -007</b>	<b>Importer Web Portal</b>	
	Requestor <b>Account Management Subcommittee</b>	Source organization <b>Trade Support Network</b>	
	Originator <b>Louis Lisowski Jim Casler</b>	<b>Trade co-chair Customs co-chair</b>	
	Requirement	<b>See Attached text for requirement.</b>	
	Business Need	Customs and the Trade need to be able to monitor transactions and compliance rates from the same data set. To do this, each should be able to query the system through the account portal for all data elements pertaining to accounts, perform “slice and dice” analysis using a standard report-building tool and download it to standard desktop applications.	
	Technical Need	Show relevant data to allow the account to quickly monitor any and all types of transactions involving the account’s dealings with Customs. Allow the account owner to define access. Prevent unauthorized users. Provide a report generating tool.	
	Benefits	The trade can closely monitor their transactions and their compliance rates. Customs and the trade can work together better since they will be viewing the same information. Allows the trade to ensure accuracy of their information, thus reducing undetected errors. Since the trade will have access to “raw” data, Customs will not be burdened with	

## ACT-007 Importer Web Portal

		constantly sending out numerous hardcopy reports at the trade's request.	
	Risks	Security failure causing unauthorized access to account information. Inadvertently granting access to the wrong user.	
	Related Organizations	Brokers, carriers, sureties, PGA, and etc. who could be granted access to the importer's account.	
	Priority	High	Relative Priority
	Customs Approval	State of the requirement (provided by the eCP)	State

### Account Management – Importer Web Portal Requirement

1. The importer account portal should contain the following additional detail:
  - a. List/search capability for all entries and/or all entries by port(s) specified
  - b. List/search capability for all Protests/Petitions/PEAs/SILs filed and status
  - c. List/search capability for all Rulings affiliated with importer
  - d. List of IRS numbers used by Importer
  - e. List/search capability for all times when the company is shown as the ultimate consignee but not the Importer of Record
  - f. List/search capability for all FTZ entries
  - g. Reconciliation section
    - i. List/search capability for lines flagged, reconciliation filed, status and etc.
  - h. HTS section
    - i. See a list of all HTS numbers entered for this importer with total value and quantity, and a list of entries under which any were filed.
    - ii. See a flag on each where the HTS was changed in liquidation.
    - iii. Have the ability to link to rulings pertaining to any of these HTS classifications (either the HTS entered or liquidated).
  - i. Penalties section –
    - i. List/search capability for Open/Closed/Status
  - j. Exams status section
    - i. Ability to view exam activity and results by EIN, Port, HTS
  - k. History of account and who initiated what type of change
2. Add maintenance link for setting privileges for other users or filers
3. Add USC Administrative messages
4. List open increased Duty Bills/Sanction
  - a. Outstanding Duty Bills (All duty bills that don't have a paid status.)
5. List/search open CF-28/29's by importer and filer
6. Closed CF-28/29's with historical data by importer or filer

## ACT-007 Importer Web Portal

7. Liquidation Status menu importer/filer (This should be a screen that would allow the importer to look at all entries that either have been liquidated by date or those entries that are still not liquidated. The importer may want to be able to download all liquidated entries in some text format so that they could import into their own system for internal tracking and reporting.)
8. List/search historical data from Financial Center on refunds paid, importer or filer
9. Maintenance of Importer/Account information (CF5106)
  - a. Addressing Customs concerns about outside update of profile information, suggest submitted profile information from Importer or his delegate (i.e. broker) would be submitted pending certification or acceptance by the Customs Account Rep.
  - b. This is similar to situation today where an ABI filer submits an electronic CF5106. ABI accepts or rejects the filing and sends the filer a status flag in response to a bond query.
    - i. Most ABI filing systems offer users the ability to set up a customer in a temporary status until the authority (i.e. credit department) finalizes the record for use. A similar process flow might be appropriate for profile filing/update. (While this is a maintenance function, it may be used with some frequency so importers may find it useful to be in the portal area so that it would be easy to get to.)
    - ii. Need to know who updated the information (At a minimum need to be able to see who did the last change. Would also want to look at history if need to know who did something on a specific date that is now being raised after the fact.)
    - iii. An open question is what profile data is required beyond current CF5106 information.
      1. Certainly who has authority to update will be one thing
      2. And who has authority to view/download
      3. Certainly more direct contact information (phone, fax, email)
  - c. On this last item, defining which importers make up “an account”, when querying data, you should be able to link to each affiliate for the subset of entry information. (This would be a list of entry information by importer ID.)
  - d. On the topic of data-entry in general, besides the importer’s ability to key in the information over a secure web-site, the information should be updateable by transmitting a file from a different application – such as we do today with the electronic 5106. There should be no need to manually key
10. Detail of Refund checks issued
11. OGA status information (FDA, FCC, USDA, etc.) This is release information and also if the shipment is being detained, for what reason. What is missing that the importer needs to file so that the release can be obtained.
12. Special program indicators for tracking of these types of entries
  - a. Similarly, ACE-filers will need the ability to query the Account Profile system for bond information and eligibility for various programs by port in the ACE system (i.e. RLF, AII, Track 4, etc.)
13. Ability to download data from account to manipulate data output
14. Compliance rating section (should be able to be split or consolidated by IR number.)

## **ACT-007 Importer Web Portal**

- a. View compliance measurements by port and nationwide by EIN number for Rejections, Exam Errors, CF28, CF29, Liquidation Changes, Disclosures, Late Filings, Significant Conversations, Penalties, Liquidated Damage Claims, by
  - i. Enforcement Action Type
  - ii. CST
- 15. Interactive notes section for entry level transactions
- 16. List of brokers eligible to make entries on importer's behalf
- 17. List/search release status.
- 18. List/search entry summaries with Census errors.
- 19. Search entry summaries by entry type by HS by SPI by country, value, quantity and etc.
- 20. Check the status of a quota from the web portal.